

The latest MAP Testing update for your reading pleasure.

## Map Update #6

### New:

A 10 item Practice Exam is now available to print out from the WebETest.

- Click on the “MPForm1Pretest” button.
- Select: “practice test”
- The test will be different each time it is printed out. There is no answer sheet as is provided for the pretest. We are adding more questions as time allows in order to increase the size of this test.
- Remember, candidates can also take the sample (practice) test online at the D&S website. This is a great way for them to practice taking a CBT.

## Reminders

- At the end of the CBT (knowledge) a notice appears on the screen stating “**You will receive your results in 2-5 business days**”. That refers to the test results that are mailed to the candidate and MAP trainer. It includes information about the candidate’s” area(s) of weakness on the CBT. However, the candidate’s score on the CBT is available **within 24 hours** on the D&S website under “**Online Test Results**”. (Unless the CBT was given on a Saturday, then the results will be posted within 48 hours). Once a passing score (80 or higher) is posted, the candidate can be scheduled for the skills portion of the Test through WebETest. Candidates

should receive an information sheet from the proctor explaining this process. If this is not happening, please let me know.

- When scheduling a candidate to test and you are looking for a specific type of test, test site, or geographic range, select the “**Build Test Schedule**” option on the candidate’s WebETest record under “Test Date Selection”. If there is no appropriate site available within the date range selected, please contact D&S for other possible testing options. While D&S is contractually obligated to provide test dates to assure that candidates are scheduled to test within 26 calendar days of the receipt of their application, D&S strives to provide that testing in a much shorter time period.
- Certificates for staff that have successfully completed MAP training may be printed out from WebETest via the “Pretest 545 Med Sheet Answer Key Landscape” dropdown.
  1. Enter the candidates’ names, ID# or training start or completion date in the “Search” box.
  2. Make sure “Include” is checked next to their record when it appears.
  3. Select “Certificate” from the above mentioned dropdown list
  4. Select “Print PDF” and the certificates will be created. All candidates for whom the “Include” box is checked will have a certificate created.
  5. The certificates will all print out when you select “Print” from your Toolbar in the same order as the candidates are listed.

## **Question of the Week**

**Q:** I am a MAP Trainer. How do I print out the Pretest materials?

## A:

- Select WebETest
- Select “Provider/MAP Trainer”
- Enter the search criteria into the “search” box and click “Search” .All candidates that fit that criteria that were trained by you should appear in a list. There should be a check in all of the boxes under the heading “include”. This indicates all of the candidates for whom you wish to print Pretests. If for some reason you do not want to test a candidate, uncheck their “include” box.
- Go to “Pretest 545 MedSheet Answer Key Landscape”. This section contains the documents (med sheet, HCP order, label, drug info. sheet) that the candidate will refer to in order to answer the document based questions on the pretest. Select each document from the drop down and click on “print PDF” to the left of the “Pretest 545” button. A packet of the documents will be printed for each candidate. (Note: These reference documents are the same for all versions of the pretest so you can print out 1 of each document and make multiple copies for future use thus avoiding the need to print them out each time you administer a Pretest.
- Go to “MP Form1 Pretest Keys”
- Select “Form 1 or Form 2 Pretest and Pretest Keys” from the drop down
- Select “Print” to the left of the ‘MP Form” button. An individual pretest will be created for each candidate listed with the candidate’s name.

The first 2 pages of the printout lists the questions on the test with the correct answer to the left. These first 2 pages are for the MAP Trainer.

- Click on “Answer keys”.

Two copies of an individual's answer sheet will appear with the candidate's name. The first answer sheet is completed with the correct answers and is for the MAP Trainer to use in scoring. The second page is blank and is for the candidate's use.

**Weekly Conference Calls are still being held from 12-1 every Thursday to answer provide questions or address provider issues with testing**

Call number is: 1-800-714-3769 Participant code: 3358907#

Thank you and have a wonderful holiday weekend.

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